

## **Standard terms and conditions regarding continuing education events of PTS and notes for your registration**

### **Services included**

Prices include all accompanying materials (printed documents and a CD), refreshments during coffee breaks, lunches and/or dinners (depending on the duration of the event). Seminar materials will be handed over at the registration desk at the beginning of the event.

### **Seminar fees**

We will confirm your registration via e-mail within two working days after receipt. Written confirmation will usually be sent together with the invoice about six weeks ahead of the event. Payments are to be made in net within 14 days in general. All seminar fees are exempt from VAT.

### **Discount**

10 % discount on registration fees for members of the German Pulp and Paper Association (VDP), Forschungsvereinigung Papiertechnische Stiftung e.V. (FPS) and Forschungsvereinigung Papiertechnik e.V. (FPT).

### **Cancellation**

Cancellations will be accepted and fees will be refunded only if made in writing and received no later than seven working days before the event. Fees cannot be refunded thereafter. Substitutions may be made at any time and without extra cost. If the event has to be cancelled by PTS, all fees already paid will be refunded automatically. No further claims will be accepted.